



**BORDEAUX
SCIENCES
AGRO**

Accommodation information guide

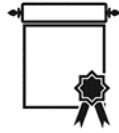
Gestion des résidences

Virginie LEFRAIS

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05 57 35 07 00 ou 06 20 55 51 95

1 Cours du Général de Gaulle, 33370 GRADIGNAN



Residents' Charter

Responsible and respectful of property and places

Educated

Serious

Invested

Decent

Eco-citizens

Non-violent

Tolerant

Here is what we expect from all residents of Bordeaux Sciences Agro.

The Accommodation service will always be open if necessary to answer your questions and support you in your daily life.



Payment of rent

The monthly fee is to be paid :

BEFORE THE 10TH OF EACH MONTH

You can use one of the following payment methods :

- Check payable to : Monsieur l'Agent comptable de Bordeaux Sciences Agro (to be deposited directly with the accounting service).
- By paying online on the BSA secure site (by credit card) via the following link : <https://www.agro-bordeaux.fr/paiement-en-ligne/>
- Directly to the school accounting agency (R.Franklin building on the ground floor) by check or bank card during public opening hours.
- By transfer: wording to be indicated Surname/First name, current year (1A, 2A, Apprentices, etc.) specify the amount of your rent and the month you are paying. Ex: 395 euros/March

NB: A monthly automatic transfer can be set up directly with your bank.

Accounting office opening hours

	Morning	Afternoon
Lundi	08:30 - 12:00 a.m	01:30 - 04:30 p.m
Mardi	08:30 - 12:00 a.m	01:30 - 04:30 p.m
Mercredi	08:30 - 12:00 a.m	01:30 - 04:30 p.m
Jeudi	08:30 - 12:00 a.m	01:30 - 04:30 p.m
Vendredi	08:30 - 12:00 a.m	01:30 - 04:00 p.m

Rent payments and requests for rent receipts from the Accounting Agency. Thank you.

Contact : agencecomptable@agro-bordeaux.fr
05 57 35 07 03

Bank rib of Bordeaux Sciences Agro

Identifiant National de compte bancaire - RIB

Code banque	Code guichet	Numéro de compte	Clé RIB	Domiciliation
10071	33000	00001000238	30	TPBORDEAUX

IBAN (International Bank Account Number)

							BIC (Bank Identifier Code)
FR76	1007	1330	0000	0010	0023	830	TRPUFRP1

No direct debit will be made by the school.

Accommodation office hours

	Morning	Afternoon
Lundi	08:30 - 12:00 a.m	01:30 - 05:00 p.m
Mardi	08:30 - 12:00 a.m	01:30 - 05:00 p.m
Mercredi	08:00 - 12:00 a.m	01:30 - 04:00 p.m
Jeudi	08:00 - 12:00 a.m	01:30 - 05:00 p.m
Vendredi	08:00 - 12:00 a.m	01:30 - 04:00 p.m

CAF

In order to be able to complete your beneficiary file, please provide the following information :

- You are in a university residence outside Crous.
- In non-approved furnished accommodation.
- Tick that you will receive the aid.

Then come and see us with your rental certificate so that we can complete it.

A CAF relay point is located in Pessac at 22 Boulevard Saint-Martin
It welcomes you from 8:30 a.m. to 12:00 p.m. and from 1:30 p.m. to 4:30 p.m. on Monday, Tuesday, Thursday
and Friday.



We use an external service provider named : **WIFIRST**

They offer you free 24-hour, non-binding offers and immediate access. Visit the website: wifirst.fr

Internet offers for long stays :

Liberty Pack : 17,99€/month.

Unlimited internet + calls to landlines in FRANCE. No commitment, no termination fees.

For short stays :

1 day : 5€

3 days : 9€

1 week : 12€

1 month : 25€

Customer service :

Contact our customer services (24/7) : **01 70 70 46 26**

Household waste

BORNES BIODÉCHETS et/ou COMPOSTEURS



Borne biodéchets : uniquement des sacs kraft (disponibles en mairie ou au SMICTOM)

DANS LA BORNE BIODÉCHETS ET LE COMPOSTEUR, VOUS POUVEZ METTRE :


Épluchures, fruits et légumes abîmés


Coquilles d'œufs


Marc de café et sachets de thé


Essuie-tout et serviettes en papier blanc

DANS LA BORNE BIODÉCHETS, VOUS POUVEZ AUSSI METTRE :


Viandes, poissons, produits de la mer


Restes de repas, pain et céréales


Laitages

➔ Compost : devient un bon engrais pour le jardin. Bornes biodéchets : transformation en chaleur, électricité et engrais.

BACS OU BORNES JAUNES

À compter du 1^{er} janvier 2023

Emballages vides, non emboîtés, et en vrac - pas de verre



= tous les emballages et les papiers

CHEZ VOUS, TOUTS LES EMBALLAGES ET LES PAPIERS SE TRIENT

OBJECTIF ZÉRO DÉCHET :

- J'évite le gaspillage alimentaire, je cuisine les restes, j'utilise des mouchoirs et serviettes en tissu
- Je bois l'eau du robinet, j'achète en vrac, je mets un stop pub sur ma boîte aux lettres
- J'achète des bouteilles consignées ou rechargeables
- J'utilise des couches lavables pour les enfants et des articles d'hygiène réutilisables


Bouteilles et flacons en plastique


Papiers, cartons et briques alimentaires


Boîtes et barquettes métalliques, aérosols, canettes


Tous les autres emballages en plastique et métal

➔ Ils seront recyclés ou valorisés énergétiquement.

BORNES À VERRE



= bouteilles et pots en verre

Pas de vaisselle, verres à boire, porcelaine et terre cuite à ramener en déchèterie

Bouteilles, bocaux, pots et flacons en verre (couverts dans le bac jaune)

➔ Ils seront recyclés pour fabriquer de nouveaux emballages en verre.

BACS OU BORNES GRIS



= ordures ménagères

En sac, sans déchets dangereux (produits d'entretien, peintures...)

Articles d'hygiène, éponges, lingettes

Petits objets

Mégots, cendres froides, poussières, balayures, litières

➔ Ces déchets sont incinérés.

Dumpsters are available next to each residence.
Bordeaux Métropole picks up:

Black dumpsters: **Monday and Thursday**
Green and Yellow dumpsters: **Wednesday**
Green dumpsters: **Thursday**

Security

For the safety of all residents, night watchmen are present on campus from **Monday evening to Saturday evening**.

In case of problems or if you encounter a problem, call them at the following number:
06 19 01 08 18.

Please do not play with the fire extinguishers or manipulate them, they are not doorstops.

School entrance gate opening code: **118230**

The gates are closed every evening from 10 p.m. to 6 a.m. and on weekends from Friday evening 10 p.m. to Monday morning 6 a.m.

In the event of an emergency outside the opening hours of the accommodation service, please contact the on-call agent at:

06 86 00 77 77



IMPORTANT THINGS TO REMEMBER !

Common areas:

It is **FORBIDDEN** to store any objects whatsoever in all common areas. First of all for obvious **SAFETY** reasons because if a fire were to break out, these parts must remain accessible. In addition, a cleaning company comes once a week for their maintenance. So thank you for respecting security and maintenance staff.

Keys:

The keys to your accommodations are coded and approved keys that cannot be reproduced, therefore any loss of keys will be charged €170 (includes accommodation keys + mailboxes). If the keys are forgotten, we have duplicates that we can lend for a maximum of one week.

Maintenance Tickets:

When you make tickets to the maintenance technicians online via the digital work space (ENT), please indicate your accommodation number as well as your residence if you want it to be taken care of. In addition, if the intervention is already solved before the technician's visit, please make a second ticket indicating that the problem is solved. This avoids unnecessary trips.

Neighborhood:

Please protect your classmates from noise pollution. Therefore, we ask you not to make any noise **after 11:00 p.m.**

Parcel delivery:

As the school is not authorized to manage the reception of personal parcels, the delivery of your parcels **MUST** be done in one of the relay points located near the school.

For your ordinary mail, do not forget to indicate to the sender, the exact address with the name of your residence and the number of your accommodation.

REMEMBER TO PUT YOUR NAME on the mailbox.



DEPARTURE

Before you leave, remember to inform:

- the accommodation office at least **1 month before**.
- La Poste de Gradignan for your change of address. Otherwise your mail will be lost.
- The Gironde CAF.
- Your internet service provider.

On the day of your departure, an end of lease certificate will be given to you. It will allow you to terminate your rental insurance.

The deadline for refunding the security deposit is between **1 and 2 months** after your departure depending on the condition of your accommodation. If you encounter a problem, please contact the accounting agency in charge of this file.

The keys will be returned at the end of the exit inventory. Do not forget to make an appointment as soon as possible for your departure.